

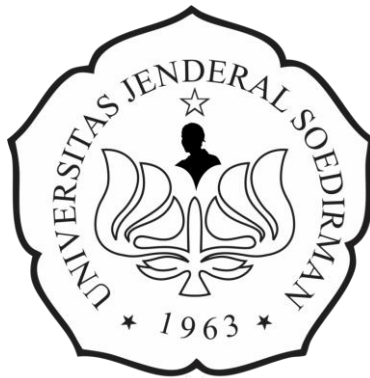


**FACULTY OF LAW
UNIVERSITAS JENDERAL SOEDIRMAN**

INTERNATIONAL UNDERGRADUATE PROGRAM PROFILE & ACADEMIC



**PROFILE & ACADEMIC OF INTERNATIONAL
UNDERGRADUATE PROGRAM
FACULTY OF LAW**



2020 / 2021

MINISTRY OF EDUCATION AND CULTURE
JENDERAL SOEDIRMAN UNIVERSITY
FACULTY OF LAW
PURWOKERTO

2020

FOREWORD FROM THE DEAN

Praise be to Allah SWT and hopefully we will always be in grace and love. On the very happy occasion I wish you all good health and may the pandemic pass soon. After the establishment of IUP faculty of law Jenderal Soedirman University in 2018, a hand book for students, lecturers and other stakeholders should be published as references in term of providing a comprehensive information concerning IUP program. I hope, the IUP of Faculty of law will have a great progress and achievement in the future.

Purwokerto, December, 14th 2020

Dean

Prof. Dr. Ade Maman Suherman, S.H., M.Sc.

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CHAPTER I | PREFACE

I.1. A Brief History

Faculty of Law Jenderal Soedirman University was first established by the formation of a committee based on Rector's Decree Kept. No. 059/PT30.Y/C1979 issued 28th June 1979. To explore the prospect of this establishment, the committee then held a joint consultation with :

1. Faculty of Law Indonesia University Jakarta.
2. Faculty of Law Padjajaran University Bandung.
3. Faculty of Law Diponegoro University Semarang.
4. Faculty of Law Gadjah Mada University Yogyakarta.

Based on that institutional support, the committee decided to establish Faculty of Law Jenderal Soedirman University. Referring telegram sent by Director of Academic Facilities Development in 13th May 1981, on the behalf of Director General of Higher Education, Ministry of Education and Culture, the Year 1981/1982 became the first year of Faculty of Law Jenderal Soedirman University to enroll students. Later on, based on Presidential Order Number 15/1982 issued in 7th September 1982, marked as the time Faculty of Law officially became one of the Faculties in Jenderal Soedirman University.

Faculty of Law Jenderal Soedirman University as an Institution of Higher Education that carries out academic activities, holds an important role especially in Law development by producing professional and competent bachelor's of Law Degree. Therefore, planning for the development of law sciences program always being put into serious consideration that focuses on creating a sustainable quality improvement.

Policy regarding the development of law sciences is based on strategic systematic review that consists of (1). Visions (2). Missions (3) Goal and Facilities (4). Internal and External Factor that help achieve our visions, missions, and goals (5). Development Plan.

Based on the decree from National Accreditation Board of Higher Education No. 1011/SK/BAN-PT/Akred/S/IX/2015 issued in 19th September 2015, Faculty of Law Jenderal Soedirman University remains to maintain grade A accreditation.

It reflects the optimal quality of work for all of the component of Faculty of Law Jenderal Soedirman University that consist of 67 teaching staffs, and emmbeded into 8 (eight) departments, that consist of : Civil Law, Criminal Law, Procedural law, Constitutional Law. Administrative Law, International law, Basic Law Studies. The following tables shows the qualification of the teaching staff at Faculty of Law Jenderal Soedirman University.

Table 1. Teaching Staff

No.	Education	Total (individual)	Percentage
1.	Doctoral	24	32,84
2.	Master' Degree	32	67,16
3.	Bachelor's Degree	0	0
Total		56	100

I.2. Vision and Missions

I.2.1. Vision

In 2025, become the best Faculty of Law at the national level in the implementation of education and the development of legal sciences based on local moral values and wisdom and having a global competitiveness.

I.2.2. Mision

1. Carrying out Law Education in accordance with academic standards and good moral integrity in orded to produce competent and profesional graduates that able to compete in international level;

2. Carrying out research with a consistent roadmap that focus on the development of law sciences and give benefit for society and national development.
3. Organizing community service based on the competency of the lecturer and / or the students to help resolve social issue within society and support national development.
4. Developing joint activities and build partnership with various parties in regional, national, and international level that have relevancy with Three Principles of Higher Education.
5. Enforcing monitor, evaluation, follow up on the result in a consistent manner in an attempt to maintain and / or develop the quality of process as well as output of Three Principles of Higher Education.

CHAPTER II | OBJECTIVE

II.1. Objective

1. Improving the quality of educational process in order to produces competent and profesional graduates that able to compete in international level;
2. Improving academic quality and professionalism of educational personel;
3. Improving internal performance management that correspond with on going development of global situation;
4. Improving the relevance of education and development of law studies coresspond with on going development of society needs;
5. Creating condusive academic atmosphere.

II.2. Goal

1. Improvement of the relevance of study program with the needs and demands from stakeholders;
2. Improvement of the competence and competitiveness of the graduates in international level;
3. Improvement of efficiency, effectivity and productivity of educational process and management;
4. Improved condusive academic atmosphere;
5. Improved quality of management for information system;
6. Improved quality of accountabillity of education monitoring and evaluation system;
7. Improvement for the quality of the lecturer and educational personel;
8. Improvement of the quality and quantity of research;
9. Improvement of the quality and quantity of community service;
10. Improved revenue generating activities (*RG*A);
11. Increased dissemination pf research result in national and international level.

CHAPTER III

ORGANIZATION AND WORKING PROCEDURE

III.1. CHAIRMAN

Chairman is consist of the Dean that being assisted by three Deputy Dean, divided into three field that is Academic (Vice Dean 1), Administration and Finance (Vice Dean II), and Student Affair and Alumni (Vice Dean III).

Dean	: Prof. Dr. Ade Maman Suherman, S.H., M.Sc.
Vice Dean I	: Dr. H. Setya Wahyudi, S.H., M.H.
Vice Dean II	: Dr. Noer Indriati, S.H., M.Hum.
Vice Dean III	: Dr. Kartono, S.H., M.H.

III.2. ADMINISTRATION

Administration is in charge to administer academics and student affairs, bertugas melaksanakan administrasi Akademik dan Kemahasiswaan, Umum dan Perlengkapan, Keuangan dan Kepegawaian serta Perencanaan dan Sistem Informasi di Fakultas.

Head of Administration	: Abu Tholib, S.Pt., M.M
Academics and Student Affairs	: Teguh Supriyanto, S.E., M.M.
General and Equipments	: Dwi Hastuti, S.Sos.
Finance and Employee Affair	: Tohid, S.H., M.M.
Planning and Information Systems	: Suparno, S.E..

III.3. ACADEMICS

III.4.1. Study Program and Department

Decree of Ministry of Education and Culture No: 17/D/O/1993 issued in February, 24th 1993 setting National Curriculum of Higher Education for Undergraduate Program.

Article 1 paragraph 1 stated : In higher education program for undergraduate level there are only one study program that is Law Study Program.

Article 1 paragraph 2 stated : Faculty of Law consist of 8 (eights) department as part of academics activity to manage human resources in regard for the development of Law studies, namely :

1. Basic Law
2. Civil Law
3. Criminal Law
4. Constitutional Law
5. Administrative Law
6. International Law
7. Law and Society
8. Procedural Law

Structure of Organization of each Department consist of :

- a. Chairman : Head and Secretary
- b. Academics : *Team Teaching*

Departmen in Law Faculty consist of :

1. Criminal Law
 - a. Head : Dr. Budiyono, S.H., M.Hum.
 - b. Secretary : Dr. Dwi Hapsari R, S.H., M.H.
2. Civil Law
 - a. Head : H. Sukirman, S.H., M.Hum.
 - b. Secretary : Agus Mardiyanto, S.H., M.H.
3. Constitutional Law
 - a. Head : Dr. Riris Ardhanariswari, S.H., M.H.
 - b. Secretary : Tenang Haryanto, S.H., M.H.
4. Administrative Law
 - a. Head : Dr. Kadar Pamuji, S.H., M.H.
 - b. Secretary : Dr. Tedi Sudrajat, S.H., M.H.
5. International Law
 - a. Head : Wismaningsih, S.H., M.H.
 - b. Secretary : Lynda Asiana, S.H., M.H.
6. Law and Society
 - a. Head : Nayla Alawiya, S.H., M.H.
 - b. Secretary : Alef Musyahadah, S.H., M.H.

7. Procedural Law

- a. Head : Drs. Antonius Sidik Maryanto, S.H.
- b. Secretary : Weda Kupita, S.H., M.H.

8. Basic Law

- a. Head : Drs. H. Muhammad Taufiq, M.H.
- b. Secretary : Drs. Noor Asyik, M.Ag.

Undergraduate Program

Coordinator : Dr. Tedi Sudrajat, SH., MH

Master in Law Study Program

Coordinator : Dr. Budiyo, S.H., M.Hum.

Master in Notarial Law Study Program

Coordinator : Dr. Hj. Sulistyandari, S.H., M.Hum.

III.4.2. International Undergraduate Program

In the context of internationalization, in 2018 the Faculty of Law UNSOED held an international class to support the vision and mission of the Undergraduate Program. International Undergraduate Program is part of Undergraduate Program at Faculty of Law that provide International level education which is in line with the University Mission to be a World-Class Civic University. This programs can be followed by both international students and domestic students. Teaching and learning process is conducted with spirit of international exposure. In this program, students will have an international sight and experience.

**Decree of Jenderal Soedirman University's Rector Number:
98/Un23/Pp.07.00/2018
On Opening of The Law Degree International Class Program In
2018**

RECTOR OF JENDERAL SOEDIRMAN UNIVERSITY,

- Considering :
- a. That based on the higher education development policy, tertiary institutions have the duty to increase the equitable access to tertiary institutions for the community, and Jenderal Soedirman University tasked with evaluating all its resources to allow the opening of an International Class program for equal access while still paying attention to the quality of its implementation and output;
 - b. Memorandum of Understanding between Jenderal Soedirman University and O.P Jindal Global University Sonipat India, concerning the establishment of international class
 - c. That for the purposes as stated in points a and b, it is necessary to stipulate a Rector's Decree;

- Having Regard to:
- 1. Law No. 20 of 2003 on National Education System;
 - 2. Law No. 12 of 2012 on Higher Education;
 - 3. Government Regulation No. 37 of 2009 on Collage Teacher;
 - 4. Government Regulation No. 4 of 2014 on Implementation of Higher Education and Management of Higher Education;
 - 5. Presidential Decree No. 195 of 1963 jo. Decree of the Minister of Higher Education and Science No. 153 of 1963 on Establishment of Jenderal Soedirman University;
 - 6. Regulation of the Minister of Research, Technology and Higher Education No. 10 of 2016 jo. No. 23 of

2017 on the organization and work procedures of Jenderal Sudirman University;

7. Decree of the Minister of Research, Technology and Higher Education of the Republic of Indonesia Number 55/DIKTI/Kep/2017 on Jenderal Soedirman restructuring and re-stipulation of the license to conduct study program;

ORDAINS AS FOLLOWS:

- | | |
|------------|---|
| Stipulated | : RECTOR OF JENDERAL SOEDIRMAN UNIVERSITY'S DECREE ON OPENING OF THE LAW DEGREE INTERNATIONAL CLASS PROGRAM JENDERAL SOEDIRMAN UNIVERSITY. |
| First | : Organizing International Classes for The Law Study Program; |
| Second | : Implementation of the International Class Law Degree Program through the Dean of the Faculty of Law and its accountability under the Rector for the quality of the implementation process and the quality of its graduates; |
| Third | : Law Degree of International Class Management is integrated with the Regular Program of Law Degree at Jenderal Soedirman University; |
| Fourth | : This Decision shall take effect on the date specified. |

Stipulated in Purwokerto on January, 12th 2018

DEAN'S DECREE
FACULTY OF LAW JENDERAL SOEDIRMAN UNIVERSITY
Number : 251/UN.23.05/PP.04.00/2019
on
INTERNATIONAL CLASS ADMINISTRATION GUIDELINES

THE DEAN OF FACULTY OF LAW JENDERAL SOEDIRMAN
UNIVERSITY

Considering : a. that in facing the challenges of global graduate competition, it is imperative to be able to increase competitiveness at the national and international levels;
b. that for the purpose as stated in point a, it is necessary to stipulate a Guidelines for the Implementation of International Class through a Dean's Decree.

Having Regard to : 1. Law No. 20 of 2003 on National Education System;
2. Law No. 12 of 2012 on Higher Education;
3. Government Regulation No. 4 of 2014 on Implementation of Higher Education and Management of Higher Education;
4. Government Regulation No. 13 of 2015 on the Amendment of Government Regulation No. 19 of 2005 on National Education Standards;
5. Regulation of the Minister of Research, Technology and Higher Education No. 44 of 2015 on National Higher Education Standards;
6. Regulation of the Minister of Research, Technology and Higher Education No. 10 of 2016 on Organization and Work Procedure of Jenderal Soedirman University as amended by Regulation of the Minister of Research, Technology and Higher Education

- No. 23 of 2017 on the Amendment of Regulation of the Minister of Research, Technology and Higher Education No. 10 of 2016 on Organization and Work Procedure of Jenderal Soedirman University;
7. Regulation of the Minister of Research, Technology and Higher Education Number 28 of 2017 on Jenderal Soedirman University Statute;
 8. Regulation of the Minister of Research, Technology and Higher Education No. 62 of 2016 on Higher Education Quality Control System;
 9. Decree of the Minister of Research, Technology and Higher Education of the Republic of Indonesia Number 222/N/KPT.KP/2018 on the Dismissal and Appointment of the Rector of Jenderal Soedirman University of 2018-2022 period;
 10. Rector's Regulation No. 22 of 2017 on Organization and Work Procedure of the Faculty of Law.
 11. Rector's Regulation No. 6 of 2018 on Implementation of Diploma, Undergraduate and Professional Education Programs at Jenderal Soedirman University.
 12. Decree of Jenderal Soedirman University's Rector No. 793/UN23/ KP.02.02/2017 on Appointment of the Dean of the Faculty of Law, Unsoed.

ORDAINS AS FOLLOWS:

Stipulated

: DEAN'S DECREE FACULTY OF LAW JENDERAL SOEDIRMAN UNIVERSITY on INTERNATIONAL CLASS ADMINISTRATION GUIDELINES.

- First : Guidelines for Organizing International Classes as contained in the annex to this Decree, as a guide in carrying out international class activities at the Faculty of Law, Jenderal Soedirman University, Purwokerto;
- Second : The International Class at the Faculty of Law, Jenderal Soedirman Purwokerto University, is held by organizing several available funding sources;
- Third : This Decision shall take effect on the date specified.

Stipulated in : Purwokerto

Date : August, 19th 2019

Dean,

ADE MAMAN SUHERMAN

NIP 196707111995121001

CHAPTER I

GENERAL PROVISIONS

Article 1

1. University is Jenderal Soedirman University.
2. The Faculty of Law of Jenderal Soedirman University, hereinafter referred to as the Faculty of Law, is one of the faculties that provide academic education in law, under the responsibility of the Rector.
3. The Dean of the Faculty of Law, hereinafter referred to as the Dean, is a Faculty Leader who is in charge of leading the implementation of education, research, community service, fostering lecturers, education staff, and students.
4. The Coordinator of the Legal Studies Study Program, hereinafter referred to as the Study Program Coordinator, is one of the elements in the management of academic education in law, who is fall under the responsibility of the Dean.
5. Section is the faculty's academic executive element for human resource management in development of legal science aspect.
6. Study Program is a unit of educational and learning activities that have a specific curriculum and learning methods for each type of academic education.
7. International class is a regular educational programs conducted by using international language as an introduction and to partner with universities abroad.
8. Lecturers are professional educators and scientists in the field of law with the main task of transforming, developing and disseminating science and technology through education, research and community service.
9. Educational Personnel are members of society who devote themselves and are appointed to support the implementation of higher education at the University.
10. Students of International Class hereinafter referred Students are learners enrolled and studying at Faculty of Law International Class.

11. The curriculum is a set of plans and arrangements regarding graduate learning outcomes, study materials, processes, and assessments that are used as guidelines for the implementation of study programs.
12. The international score component is the value of student involvement in academic activities related to internationalization of programs held albeit domestic or abroad as an effort to improve the quality of education in the international class.
13. Evaluation of learning outcomes is a systematic and periodic process for measuring and assessing the quality of the process and learning outcomes.

CHAPTER II

INTERNATIONAL CLASS PROVISION

Part One

General

Article 2

International classes can be held with a double degree, twin degree, joint degree or credit transfer, or take credit (credit earning).

Part Two

Lecturer

Article 3

- (1). Lecturers who are assigned to teach in international classes must meet the following requirements :
 - a. Able to plan the learning process by compiling learning tools in the form of Semester Learning Plans (SLP), teaching materials, and evaluation tools in English;
 - b. Able to carry out the learning process mostly using English;
 - c. Able to provide guidance including thesis and seminar guidance in English; and
 - d. Able to evaluate learning outcomes in English.
- (2). Each section in the Faculty of Law determines the lecturers who teach in international classes based on qualifications and competencies in accordance with the courses being taught.

- (3). Lecturers as referred to in paragraph (1) can come from tenured lecturers or non-tenured lecturers who meet the required qualifications and competencies, while still prioritizing tenured lecturers

Part Three

International Class Administrator

Article 4

- (1) In the framework of international class administration, an international class administration team is formed consisting of lecturers and educational personnel.
- (2) An international class administration team is formed within a period of one year and can be extended as needed through a Dean's Decree.
- (3) The international class administration team is led by the chairman and is under the responsibility of the Dean through the Study Program Coordinator.

Article 5

- (1). Educational personnel as referred to in Article 4 paragraph (1) consist of academic support personnel and academic administration personnel who is proficient in English.
- (2). Academic support education personnel as referred to in paragraph (1) have the duty to assist in organizing international classes related to parties outside the faculty of law.
- (3). Administrative education personnel as referred to in paragraph (1) have the task of carrying out administrative functions in order to expedite the learning process.

Article 6

The international class administration team has the following tasks :

- a. Plan and report the annual program of international class programs to the faculty leaders;
- b. Promote and socialize international class programs;
- c. Initiating international cooperation together with the Faculty's cooperation team in order to strengthen international class programs;
- d. Managing the learning process in international classes;
- e. Managing assets that are used in international class;

- f. Carry out academic support activities in order to fulfill the international score components;
- g. Carry out administrative coordination with related work units; and
- h. Report periodically per semester to the Dean through the Study Program Coordinator.

Article 7

The Faculty of Law is obliged to provide lecturers and educational personnel who meet the qualifications and competencies through English language education and other training.

CHAPTER III INTERNATIONAL CLASS STUDENT

Article 8

- (1). International class students are recruited and selected from students who have been admitted at the Faculty of Law through SNMPTN, SBMPTN, independent selection and achievement pathways with the following requirements :
 - a. Interested in taking international classes;
 - b. Proficient in English, both written and spoken;
 - c. Have parental consent; and
 - d. Willing to participate in all activities that are part of international class.
- (2). Students who have chosen and admitted as international class students are not allowed to transfer to regular classes.

CHAPTER IV ACADEMIC ACTIVITIES

Article 9

International classes are held with the following requirements:

- a. Having adequate lecturers and education personnel who are able to provide education in English;
- b. Availability of English based curriculum; and
- c. Facilities and infrastructure with international quality standar that can support the learning process.

Article 10

Academic activities in the international class are carried out with the following conditions:

- a. Lectures can be in the form of face-to-face meetings, legal practice, field lectures, lectures using *e-learning* and / or other academic activities;
- b. Some particular lecture topics can be carried out with general lectures and / or foreign visiting lectures in accordance with the content of the curriculum;
- c. All forms of independent assignments and structured assignments carried out by students must be in English;
- d. The form of evaluation of learning outcomes in the form of written tests, oral tests, presentations, and / or other assignments must be in English; and
- e. Final seminar, essay exams and thesis must be in English.

Article 11

- (1) The international class curriculum is the same as the regular study program curriculum.
- (2) Classification of courses, load and study period as well as taking courses is based on the results of the applicable Law Faculty curriculum workshop.

Article 12

- (1) Every international class student is required to collect academic support components of at least 60 points covering a minimum of 3 (three) forms of activity.
- (2) The numerical score as referred to in paragraph (1) must be fulfilled by the student as a prerequisite for thesis defense presentation.
- (3) Academic Support Activities as referred to in paragraph (1) shall be further regulated in a Dean's Decree.

Article 13

- (1) Students who meet the language and academic requirements will be included by the international class administration team in international academic activities.

- (2) Provisions for international academic activities as referred to in paragraph (1) are based on a Cooperation Agreement between the Law Faculty and overseas networks.

Article 14

- (1) Requirements for graduation, degree and predicate of graduation for students taking international classes are the same with students taking regular classes.
- (2) To students who attend international academic activities as referred to in Article 13, subsequently the requirements is adjusted in accordance to the Cooperation Agreement between Faculty of Law with overseas networks.

BAB V

FACILITIES AND INFRASTRUCTURE

Article 15

- (1) In order for the international class to run smoothly, adequate facilities and infrastructure are required :
 - a. A representative lecture hall with good lighting and equipped with air conditioning (AC);
 - b. Supporting facilities including but not limited to lecture chairs, *white board*, adequate screen and LCD projector;
 - c. Availability of Internet Network (LAN and/or WIFI);
 - d. Availability of International references at the scientific information center; and
 - e. Availability of Law Laboratory.
- (2) In order to manage international class smoothly, adequate facilities and infrastructure are required :
 - a. International class secretariat and transit room;
 - b. Furniture in the form of chairs, tables and filing cabinets;
 - c. Internet network (LAN dan/atau WIFI); dan
 - d. Other facilities such as computers, *scanners* and *printer*.

BAB VI
SUPERVISION OF ACADEMIC ACTIVITIES

Article 16

- (1) Supervision of academic activities is carried out by the Study Program Coordinator to be reported periodically per semester to the Dean
- (2) To ensure the quality of the educational process and outcomes, the Faculty of Law Quality Assurance Group shall supervise it.

Stipulated in : Purwokerto

Date : August, 19th 2019

Dean

ADE MAMAN SUHERMAN

NIP 196707111995121001

DECREE OF JENDERALSOEDIRMAN UNIVERSIY'S RECTOR
NUMBER 3724/UN23/HM.01.05/2020
ON
INTERNATIONAL CREDIT TRANSFER PROGRAM COMMITTEE
JENDERAL SOEDIRMAN UNIVERSITY
2020

RECTOR OF JENDERAL SOEDIRMAN UNIVERSITY,

- Considering : A. That in order to realize an international-minded academic program, Jenderal Soedirman University is organizing an International Credit Transfer program of 2020;
- B. That in order to realize these activities, it is necessary to establish International Credit Transfer Program committee of 2020;
- C. That for this purpose it is necessary to issue a Rectoral Decree.
- Having regard : 1. Law No. 20 of 2003 on National Education System;
- to 2. Government Regulation No. 12 of 2012 on Higher Education;
3. Government Regulation No. 4 of 2014 on Implementation of Higher Education and Management of Higher Education;
4. Government Regulation No.74 of 2012 on the Amendment of Government Regulation No. 23 of 2005 on Public Service Agency Financial Management;
5. Presidential Decree No. 195 of 1963 jo. Decree of the Minister of Higher Education and Science No. 153 of 1963 on Establishment of Jenderal Soedirman University;
6. Regulation of the Minister of Education and Culture No. 14 of 2014 on Higher Education

- Cooperation; Government Regulation No. 12 of 2012 on Higher Education;
7. Regulation of the Minister of Research, Technology and Higher Education No. 23 of 2017 on the Amendment of Regulation of the Minister of Research, Technology and Higher Education No. 10 of 2016 on Jenderal Soedirman Univeristy Work Administration Organization;
 8. Regulation of the Minister of Research, Technology and Higher Education No. 28 of 2017 on Jenderal Soedirman University Statute;
 9. Decree of the Minister of Research, Technology and Higher Education of the Republic of Indonesia Number 22/M/KPT.KP/2018 on the Dismissal and Appointment of the Rector of Jenderal Soedirman University of 2018-2022 period.

ORDAINS AS FOLLOWS:

Stipulated	: Rector of Jenderal Soedirman University'S Decree on International Credit Transfer Program Committee Of 2020.
First	: Appoint General Soedirman University Staff as stated in the annex, which is an integral part of this decree as committee of the International Credit Transfer Program;
Second	: The committee is in charge of organizing the International Credit Transfer Program The committee is in charge of organizing the 2020 International Credit Transfer Program;
Third	: Costs incurred because of the issuance of this decree will be borne by the DIPA-BLU

of Jenderal Soedirman University in the
2020 budget year;
Fourth : This Decision shall take effect on the date
specified.

Issued in Purwokerto
on 27th August 2020

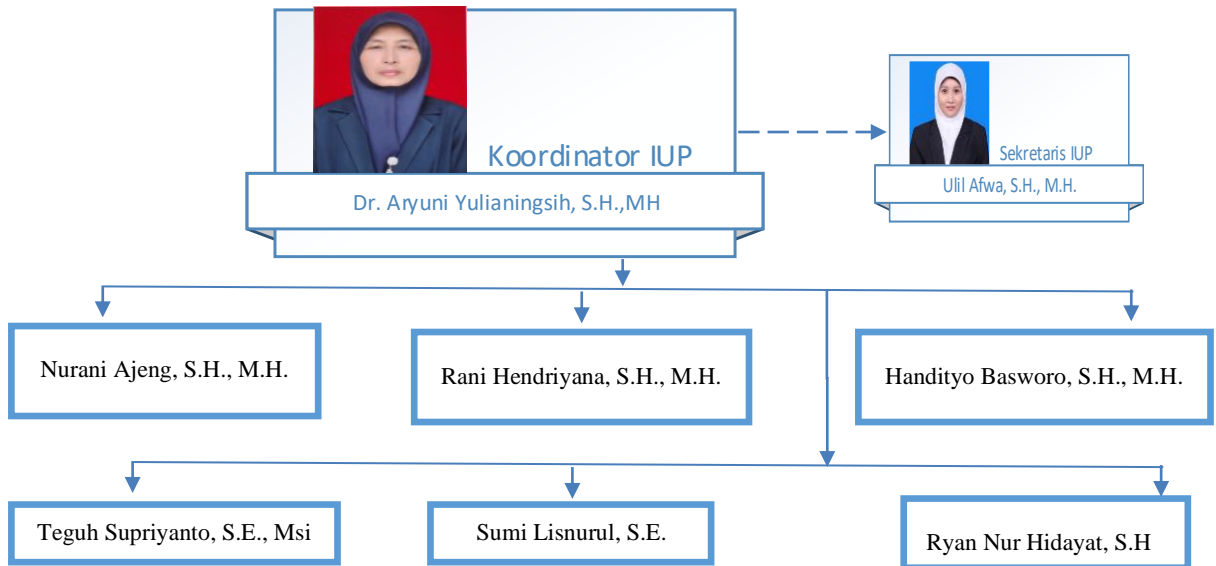
**THE MANAGER TEAM OF INTERNATIONAL
UNDERGRADUATE PROGRAM**

Head : Dr. Aryuni Yuliantiningsih, S.H., M.H.

Secretary : Ulil Afwa, S.H., M.H.

1. Nurani Ajeng, S.H., M.H.
2. Rani Hendriyana, S.H., M.H.
3. Handityo Basworo, S.H., M.H.
4. Teguh Supriyanto, S.E., Msi
5. Sumi Lisnurul, S.E.
6. Ryan Nur Hidayat, S.H

ORGANIZATION STRUCTURE
INTERNATIONAL UNDERGRADUATE PROGRAM
FACULTY OF LAW,



Notes : Direct Structure of IUP Organizer

CHAPTER IV | **LEARNING PROCESS**

IV.1 A CURRICULUM

The curriculum of the undergraduate program has been adapted to alumni input, market demands and the results of curriculum evaluation. Curriculum of Law Faculty being regulated with Dean Decree No. Kept. 248/UN.23.05/PP.03/2019

Attachment No. Kept. 248 / UN.23.05 / PP.03 / 2019

Date : August, 19th 2019

BACHELOR PROGRAM CURRICULUM AT THE FACULTY OF LAW, UNIVERSITAS JENDERAL SOEDIRMAN , 2019

- A. Curriculum for the Undergraduate Program of the Faculty of Law, Jenderal Soedirman University, with a total of 145 credits.
- B. Curriculum for the Undergraduate Program of the Faculty of Law, Jenderal Soedirman University, with the following types of courses:
 - 1.Core compulsory courses and institutional compulsory courses total 141 credits.
 - 2.Elective courses total 4 credits.

The types of core compulsory courses, institutional compulsory courses and elective elective courses are as follows.

DECREE

1. MAIN CURRICULUM (COMPULSORY NATIONAL CURRICULUM SUBJECTS)

No.	CODE	Courses	Credit	Prerequisite
1	HKM1101	Introduction To Law	3	
2	HKM1102	Introduction To Indonesian Law	3	

No.	CODE	Courses	Credit	Prerequisite
3	1HKM103	Political Theory	2	
4	HKM2201	Civil Law	3	Introduction To Law, Introduction To Indonesian Law
5	HKM2202	Criminal Law	3	Introduction To Law, Introduction To Indonesian Law
6	HKM2203	Constitutional Law	3	Introduction To Law, Introduction To Indonesian Law, Political Theory
7	HKK2204	Administrative Law	3	Introduction To Law, To Indonesian Law, Political Theory
8	HKM2205	International Law	3	Introduction To Law, Introduction To Indonesian Law, Political Theory
9	HKM2206	Commercial Law	3	Introduction To Law, To Indonesian Law,
10	HKM2207	Customary Law	2	Introduction To Law, Introduction To Indonesian Law
11	HKM2208	Islamic Law	2	Introduction To Law, Introduction To Indonesian Law
12	HKM2301	Agrarian Law	3	Introduction To Law, Introduction To Indonesian Law
13	HKM2401	Environmental Law	2	Introduction To Law, Introduction To Indonesian Law
14	HKM2402	Civil Law Procedure	3	Civil Law
15	HKM2403	Criminal Law Procedure	3	Criminal Law
16	HKM2404	Administrative	2	Administrative Law

No.	CODE	Courses	Credit	Prerequisite
		Law Procedure		
17	HKM1505	Method of Research And Legal Writing	2	
18	HKM2608	Practice of Criminal Law Court	2	Criminal Procedural Law
19	HKM2607	Practice of Civil Law Court	2	Civil Procedural Law
20	HKM2609	Practice of Administrative Law Court	2	Administrative Procedural Law
21	HKM1601	Practice of State Regulation Planning	2	
22	HKM1602	Practice of Contract Drafting	2	
23	HKM2701	THESIS	4	
		Total	59	

2. CURRICULUM OF UNIVERSITY INSTITUTION (COMPULSORY UNIVERSITY CURRICULUM SUBJECTS)

No.	CODE	Course	Credit
1	UNO1001	Pancasila Education	2
2		Religious Education	2
	UNO1002	Religion of Islam	
	UNO1003	Religion of Catholic	
	UNO1004	Religion of Christian	
	UNO1005	Religion of Buddha	
	UNO1006	Religion of Hindu	
	UNO1009	Religion of Kong Hu Chu	
3	UNO1007	Civic	2
4	UNO1008	Unsoed Identity	2
5	UNO1010	Indonesian Language	2
6	HKM1004	English	2
7	UNO4009	Community Field Service	3

No.	CODE	Course	Credit
		Total	15

3. FACULTY INSTITUTION CURRICULUM, CONSIST OF :

- Compulsory subjects of Unsoed Law Faculty (68 SKS).
- Compulsory and Optional department subjects (2 SKS and 4 SKS).

3.a. Compulsory subjects of Unsoed Law Faculty (68 SKS)

No.	CODE	Courses	Credit	Prerequisite
1	HKM230 2	Contract Law	2	Civil Law
2	HKM230 4	Institutional Law	2	Constitutional Law
3	HKM320 5	Law And Political System	2	Constitutional Law
4	HKM230 6	Labour Law	2	Administrative Law
5	HKM250 6	International Private Law	2	Civil Law
6	HKM230 8	Banking Law	2	Commercial Law
7	HKM230 9	Transportation Law	2	Commercial Law
8	HKM231 0	Marriage Law	2	Civil Law
9	HKM231 1	Law And Human Rights	2	Constitutional Law
10	HKM230 2	Law of Guarantee	2	Civil Law
11	HKM240 6	Civil Inheritance Law	2	Civil Law
12	HKM240 7	Unlawful Act	2	Civil Law
13	HKM240 8	Press Law	2	Constitutional Law
14	HKM240 9	Local Government Law	2	Administrative Law
15	HKM241 0	Islamic Inheritance Law And	2	Customary Law And Islamic Law

No.	CODE	Courses	Credit	Prerequisite
		Costumary Inheritance Law		
16	HKM2303	Special Criminal Law	2	Criminal Law
17	HKM2501	Criminology	2	Criminal Law
18	HKM2502	Victimology	2	Criminal Law
19	HKM2503	Tax Law	2	Administrative Law
20	HKM2504	Civil Service Law	2	Administrative Law
21	HKM2511	Intellectual Property Rights	2	Commercial Law
22	HKM2307	Law of International Treaty	2	
23	HKM2507	Insurance Law	2	International Law
24	HKM2508	Judgments And Excecution Law	2	Civil Law Procedure
25	HKM2509	The Preliminary Examination Law	2	Civil Law Procedure
26	HKM2510	Law of The Sea	2	International Law
27	HKM1603	Sociology of Law	2	
28	HKM2601	Cyber Crime	2	Criminal Law
29	HKM2602	Company And Investment Law	2	Commercial Law
30	HKM2604	Statute Law	2	
31	HKM1605	Philosophy of Law	2	
32	HKM1606	Law of Profession Ethics	2	
33	HKM1612	Diplomacy Practice And International Law Court	2	

No.	CODE	Courses	Credit	Prerequisite
		Total	67	

3.b. The Compulsary and Optional Courses

A. Department of Civil Law (Consist of Department of Private Civil Law, Department of Civil Commercial Law, Department of Civil Costumary Law)

No .	CODE	COURSES	COMPULSORY*)/ OPTIONAL**)	CREDIT
1	HKM2705	Capita Selecta of Civil Law	C	2
2	HKM2706	Civil Comparative Law	O	2
3	HKM2707	Private Letters	C	2
4	HKM2708	Capita Selecta of Customary Law	O	2
5	HKM2709	Custom Violation Law	O	2
6	HKM2710	International Commercial Law	O	2
7	HKM2711	Consumer Protection Law	C	2
8	HKM2712	Telematics Law	O	2
		Total		16

B. Department of Criminal Law

No .	CODE	COURSE	COMPULSORY *)/ OPTIONAL**)	CREDIT
1	HKM2713	Child Criminal Law	O	2
2	HKM2714	Traditional Criminal Law	O	2
3	HKM2715	Capita Selecta of Criminal Law	O	2
4	HKM27	Criminal Policy	O	2

	16			
5	HKM27 17	Criminal Law of Marine And Fisheries	O	2
6	HKM27 18	Corporate Crime	O	2
7	HKM27 19	Criminal Comparative Law	O	2
8	HKM27 20	Implementation of Criminal Law		
		Total		16

C. Courses of State Law

No .	CODE	COURSE	COMPULSORY*)/ OPTIONAL**)	CREDIT
1	HKM2 721	Capita Selecta of Constitutional Law	C	2
2	HKM2 713	State Policy Law	O	2
3	HKM2 714	Constitutional Law	O	2
4	HKM2 715	Constitutional Comparative Law	O	2
5	HKM2 716	Election And Partnership Law	O	2
		TOTAL		10

D. Courses of Administrative Law

No .	CODE	COURSE	COMPULSORY*)/ OPTIONAL**)	CREDIT
1	HKM2 717	Land Use Law Capita Selecta of Administrative Law	C	2
2	HKM2 718	Special Tax Law	O	2
3	HKM2 719	State Finance Law	O	2
4	HKM2	Land Use And	O	2

	720	Spatial Law		
5	HKM2 721	Industrial Settlements And Migrant Workers Law	O	2
6	HKM2 722	Law of Procurement of Goods And Services	O	2
7	HKM2 723	Conservation And Natural Resources Law	O	2
		Total		14

E. Courses of Procedural Law

No .	CODE	COURSE	COMPULSORY*)/ OPTIONAL**)	CREDIT
1	HKM2 724	Capita Selecta of Procedural Law	C	2
2	HKM2 725	Capita Selecta of Civil Procedural Law	O	2
3	HKM2 726	Capita Selecta of Constitutional Procedural Law	O	2
4	HKM2 727	Military Procedural Law	O	2
5	HKM2 728	Constitutional Court Procedural Law	O	2
6	HKM2 730	Capita Selecta of Criminal Procedural Law	O	2
7	HKM2 732	Alternative Dispute Resolution	O	2
8	HKM2 731	Religious Courts Procedural Law	O	2
9	HKM2 729	Forensic Medicine	O	2
		Total		18

F. Courses of International Law

No .	CODE	COURSE	COMPULSORY*)/ OPTIONAL**)	CREDIT
1	HKM2 733	International Organization Law	C	2
2	HKM2 734	International Humanitarian Law	O	2
3	HKM2 735	International Economic Law	O	2
4	HKM2 736	Diplomatic And Consular Law	O	2
5	HKM2 737	International Criminal Law	O	2
6	HKM2 738	Air And Space Law	O	2
		TOTAL		12

Note :

*) Department compulsory subjects

**) Department optional subjects

Purwokerto, March, 1st 2018

D E A N,

ADE MAMAN SUHERMAN

NIP.196707111995121001

Note :

1. Prerequisite course are courses that must be taken and also passing the test.
2. Optional Courses are courses chosen by students according to their interest with the total of 6 credits after collecting 110 credits with 2.00 GPA.
3. Courses such as Practice of Civil Law Court, Practice of Criminal Law Court, Practice of Administrative Court, Practice of State

Regulation Planning Practice of Contract Drafting, can only be taken with the total of 6 credit (3 courses) after collecting 100 credit with $GPA \geq 2,00$.

4. Community Field Service

The requirement is already collecting 100 credit with 2.00 GPA and have been attended community field service debriefing by showing letter of satisfaction from community service institution.

IV.2. MATRIX

SEMESTER I				SEMESTER II			
NO	CODE	COURSE	CRE DIT	NO	COD E	COURSE	CRE DIT
1.	UNO100 1	Pancasila	2	1.	HKM22 01	Civil Law	3
2.		Religious Educatiion	2	2.	HKM22 02	Criminal Law	3
	UNO100 2	Religion of Islam		3.	HKM22 03	Constituti onal Law	3
	UNO100 3	Religion of Catholic		4.	HKM22 04	Administr ative Law	3
	UNO100 4	Religion of Christian		5.	HKM22 05	Internatio nal Law	3
	UNO100 5	Religion of Buddha		6.	HKM22 06	Commerci al Law	3
	UNO100 6	Religion of Hindu		7.	HKM22 07	Customar y Law	2
3.	UNO100 7	Civic	2	8.	HKM22 08	Islamic Law	2
4.	UNO100 8	Unsoed Identity	2				
5.	HKM110 1	Introduction To Law	3				
6.	HKM110 2	Introduction To Indonesia Law	3				
7.	HKM110 3	Political Theory	2				
8.	UNO101	Indonesian	2				

SEMESTER I			
NO	CODE	COURSE	CRE DIT
	0		
9.	UNO1011	English	2
TOTAL			20

SEMESTER II			
NO	COD E	COURSE	CRE DIT
TOTAL			22

SEMESTER III			
NO	COD E	COURSE	CRE DIT
1.	HKM2301	Agraian Law	3
2.	HKM2302	Contract Law	2
3.	HKM2303	Speial Section of Criminal Law	2
4.	HKM2304	Institutional Law	2
5.	HKM2305	Law and Political System	2
6.	HKM2306	Labour Law	2
7.	HKM2307	Law OF Treaty	2
8.	HKM2308	Banking Law	2
9.	HKM2309	Transportatio n Law	2
10.	HKM2310	Faimily and Marriage Law	2
11.	HKM2	Law and	2

SEMESTER IV			
NO	CODE	COURSE	CRE DIT
1.	HKM2401	Environmen tal Law	2
2.	HKM2402	Civil Law Procedure	3
3.	HKM2403	Criminal Law Procedure	3
4.	HKM2404	Administrat ive Law Procedure	2
5.	HKM2405	Law of Guarantee	2
6.	HKM2406	Civil Inheritance Law	2
7.	HKM2407	Unlawful Act	2
8.	HKM2408	Press Law	2
9.	HKM2409	Local Governmen tal Law	2
10.	HKM2410	Customary Inheritance Law and Islamic Law	3

SEMESTER III			
NO	COD E	COURSE	CRE DIT
	311	Human Rights	
TOTAL			23

SEMESTER IV			
NO	CODE	COURSE	CRE DIT
TOTAL			23

SEMESTER V			
NO	CODE	COURSE	CRE DIT
1.	HKM2501	Criminology	2
2.	HKM2502	Victimology	2
3.	HKM2503	Tax Law	2
4.	HKM2504	Civil Service Law	2
5.	HKM1505	Research Methodology and Legal Writing	2
6.	HKM2506	International Private Law	2
7.	HKM2507	Insurance Law	2
8.	HKM2508	Court Decisions and Execution Law	2
9.	HKM2509	Preliminary Examination Law	2

SEMESTER VI			
NO	CODE	COURSE	CRE DIT
1.	HKM2601	Ciber Crime	2
2.	HKM2602	Company and Invesment Law	2
3.	HKM1603	Sociology Law	2
4.	HKM2604	Legal Law	2
5.	HKM1605	Philosoph y of Law	2
6.	HKM1606	Ethics and Professio n Law	2
7.	HKM2607	Practice of Civil Law Court	2
8	HKM2608	Practice of Criminal Law Court	2
9	HKM2609	Practice of Administrative	2

SEMESTER V			
NO	CODE	COURSE	CRE DIT
10	HKM2510	Law of the Sea	2
11	HKM2511	Intellectual Property Rights Law	2
TOTAL			22

SEMESTER VI			
NO	CODE	COURSE	CRE DIT
		Court	
10	HKM2610	Practice of State Regulation Plannig	2
11	HKM2611	Practice of Contract Drafting	2
12	HKM1612	Practice of Diplomacy and International court	2
TOTAL			24

Note : Only 3 subjects of Practice of Court that need to be taken (6 credit)

SEMESTER VII			
NO	CODE	COURSE	CRE DIT
1.	UNO4009	COMMUNITY FIELD SERVICE	3
2.	HKM2701	THESIS	4
TOTAL			7

Note :

- A. Only 3 subjects of Practice of Court that need to be taken (6 credit)
- B. Both Compulsory and Optional Department Subject is available in every Semester.

IV.3 Thesis

The thesis field offered to students of International Undergraduate Program distributed into five research areas, there are :

1. State Law
2. International Law
3. Criminal Law
4. Civil Law
5. Procedural Law

CHAPTER V | **INTERNATIONAL EXPERIENCE AND EXPOSURE**

V.1. International Exposure

Become a compulsory for Students of International Undergraduate Program to have international experience during attending this Program, Students can choose their way to broadening their exposure and experience towards International Environment. These are the Programs and Activities that we provide to ensure the International Experience :

1. Students Gathering : A weekly meeting of IUP Students with other International Students in Jenderal Soedirman University not only to extent their relations link and friendship, but also to share the experience as international students.
2. Students Exchange : Students study overseas at partner universities for one or two semester, the credit earned overseas is transferable.
3. International Internship : Students spend 1 to 3 month to gain work and research experience at partner universities.
4. International Academic Exposure : Students spend 5 to 10 days overseas to do some Academic Activities such as Spring Camp, Summer Camp or Winter Camp.
5. Overseas International Events : Students participate or attending in Students Event Such as International Forum or Summit.
6. Overseas International Conference : Students attending International Conference Overseas as participant or presenter.

V.2. THE ACTIVITIES RELATING TO THE” MBKM” POLICY

On 2020 the Minister of Education and Culture of Indonesia enacted policy of Merdeka Belajar-Kampus Merdeka (MBKM or Independent Learning - Independent Campus) based on Minister of Education and Culture Permendikbud Number 3 of 2020 concerning National Higher Education Standards. The policy aims to encourage

students to master a variety of useful knowledge to enter the world of work.

The objective of the MBKM policy is to increase the competence of graduates, both soft skills and hard skills, so that they are more ready and relevant to the needs of the times.

Learning in the Independent Campus provides challenges and opportunities for the development of innovation, creativity, capacity, personality, and student needs, as well as developing independence in seeking and finding knowledge through reality and field dynamics.

The various forms of learning activities outside of campus, which can be done by IUP students including : an internship, student exchange, research, teaching, and community service

In an effort to ensure the quality of legal education in line with the changes in global trends Faculty of Law Universitas Jenderal Soedirman cooperates with some overseas universities overseas such as, O.P Jindal Global University, India; Limpopo University, South Africa; Universiti Kebangsaan Malaysia; Universiti Sains Islam Malaysia; Pretoria University, South Africa; Shoolini University, India; Fatih Sultan Mehmet Vakif University, Turki; and Mahasarakam University, Thailand.

The following programs have been conducted that covers: international conference, student exchange, visiting lecturer, joint research, joint publications and external examiner for doctoral study.

CHAPTER VI

IUP ACTIVITIES

VI.1 IUP Activities

Universitas Jenderal Soedirman is a Govt. University and ranked in top 20 among 200 Indonesian Government and Private. Universities in Indonesia. Development continues to be carried out in order to realize the vision and mission of the Faculty of Law Jenderal Soedirman University as an institution for the implementation of education and legal development that produces competent and professional graduates so that they can compete in the global arena. Faculty of Law Universitas Jenderal Soedirman have cooperation with some universities overseas, among others are Fatih Sultan Mehmet Vakif University, Universiti Kebangsaan Malaysia, Universiti Sains Islam Malaysia, O.P Jindal Global University India, University of Limpopo South Africa, and Mahasarakam University Thailand. The programs conducted are International conference, student exchange, visiting lecturer, joint research, joint publications and external examiner for doctoral study.

1. In 2018 Faculty of Law Universitas Jenderal Soedirman held 1st International Conference. The conference provides a forum for scholars, researchers and prationers to share their ideas, results of researchs and experiences in dealing with recent issues on the challenges of law, governance and social justice collaborate with partners universities to sent their spekaers on the conference.



2. In 2019 Faculty of Law Universitas Jenderal Soedirman sent their 3 students from International Undergraduate Program and 1 student from Regular Program to join student exchange program in O.P Jindal Global University India. There they spent 1 semester in the International class in Law School and join various international activities and community engagements at the moment.



3. On January 2019, IUP conduct academic visit to O.P Jindal Global University India where there was 11 students join and take part on the cultural night of the event. They performing Saman dance in front of tens of audience from around the world.

4. In November 2019 IUP conduct academic visit to Universiti Kebangsaan Malaysia (UKM). 50 IUP students join this program. In UKM students have chance to join international class also workshop from lecturers, and gathering with UKM student activity unit.



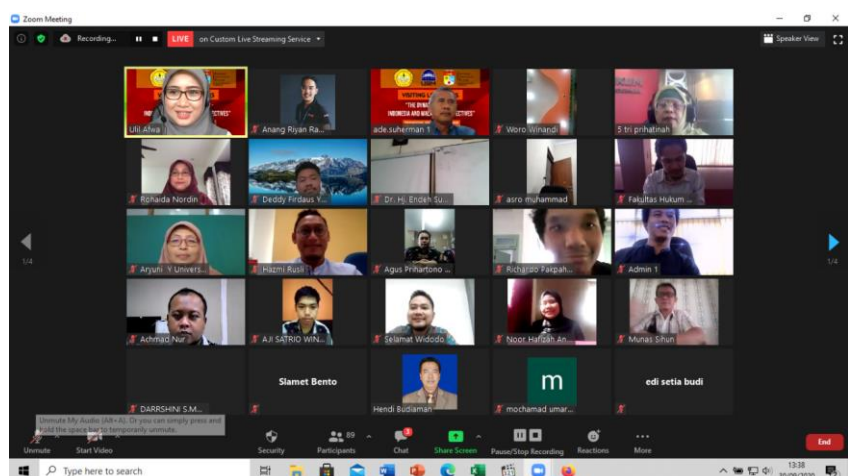
5. In 2020 Faculty of Law Universitas Jenderal Soedirman successfully sign academic agreement with Fatih Sultan Mehmet Vakif University Turkey. The program in this agreement are student&academic cooperation and scientific research.

6. Credit Transfer International Program

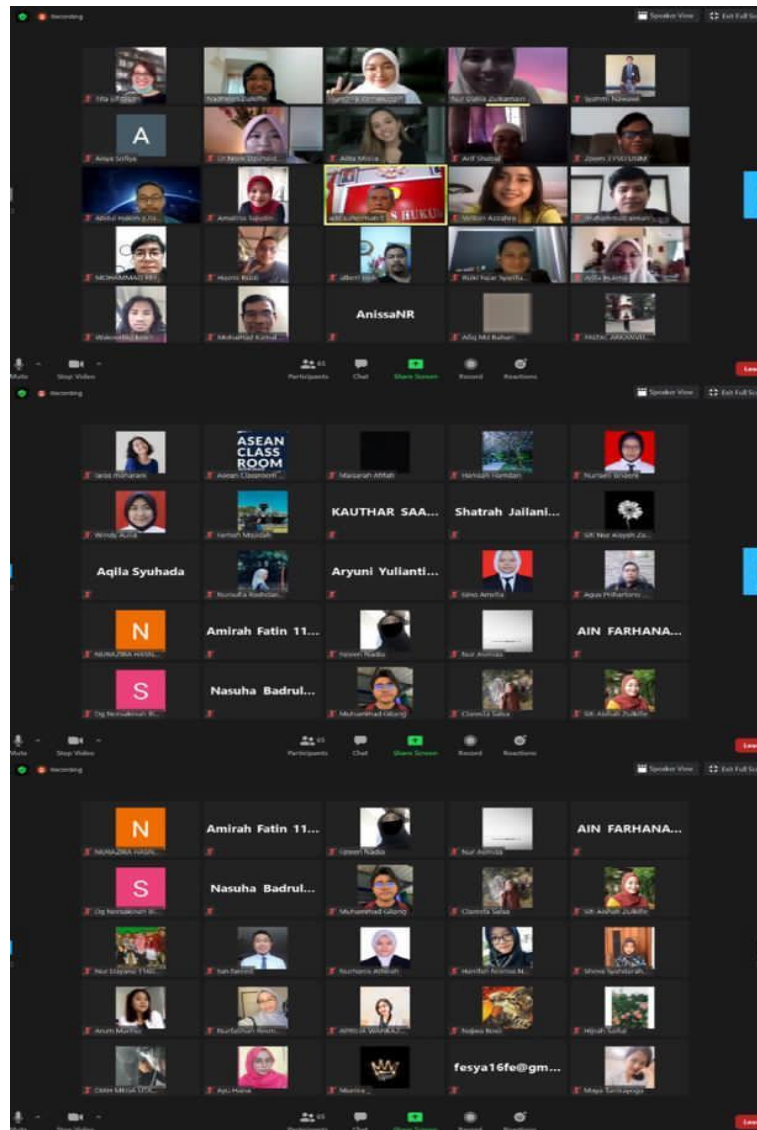
The Faculty of Law received a Credit Transfer International Program grant from the Ministry of Education and Culture in 2020. Four IUP students attend online lectures at OP. Jindal Gopal University India.



7. Faculty of Law Universitas Jenderal Soedirman held online visiting lectures on “The Dinamics of Law Indonesia and Malaysia Perspectives” on 30 th September 2020.



8. In 2020 also IUP Join Asian Class room organized by Universiti Sains Islam Malaysia with the theme How the Pandemic Has Changed the World?



9. Also Dean Faculty of Law being keynote speaker in various international events, such as in **Global Virtual Conference on “Reimagining & Transforming the Future of Law Schools and Legal Education: Confluence of Ideas During & Beyond Covid-19”**.
10. Online Visiting Lecture Labour Law from Universiti Kebangsaan Malaysia (Dr. Jady Zaidi bin Hasim) in IUP , October-December 2020.



